

Tender No. JNU-JPR/2017-18/2001 Dt. 28 / 08 / 2017

TENDER DOCUMENT
**FOR SUPPLY, INSTALLATION AND REPAIRING OF PERSONAL COMPUTERS, SERVERS,
PRINTERS, UPS, DVRs, CAMERAS, BIOMETRICS, REFILLING OF CARTRIDGES, TONERS AND
OTHER NETWORKING ACTIVE AND PASSIVE COMPONENTS**



JAIPUR NATIONAL UNIVERSITY
(Estd. By Govt of Rajasthan, Approved by UGC and Accredited by NAAC)
Jagatpura, Jaipur – 302017, Tel.: 0141-2779016, 2754814 fax : 0141-2753377
Email : info@jnujaipur.ac.in Website : www.jnujaipur.ac.in

TERMS AND CONDITIONS

1. The Bidder Should be Original Equipment Manufacturers (OEM) / Authorized Dealer (AUD)/Distributor of OEM.
2. Bidders quoting as Authorized Distributors/dealers of the manufacturer will be considered provided that the Bidder furnishes Authorization from the Manufacturer of items. **The first and last page of the contract of the partner with OEM to be furnished.**
3. The Bidder as authorized agent, has supplied installed and commissioned computer hardware / Networking items / Surveillance System / Website maintenance and Promotion through Social Media of the kind required by the University and has provided after sales service satisfactory. Items / Services, as referred above must be in satisfactory operation for at least 2 years on the date of placing order.
4. The Bidder should be a Registered Company. With registered PAN/CST/GST. Furnish a copy of the same.
5. The Bidder should be in existence in sales and services business for the category applied for last five (5) years.
6. The Bidder should be a profit making company for at least 2 years out of last 3 years as evidenced from the CA Certificate / Balance sheets.
7. The Bidder should have direct support centers at Jaipur. In case of support through service partners, details of customers supports by the service partners to be attached.
8. Proof of order of atleast 3 Govt. bodies / PSU / Institutions of Higher Education/ Reputed Hospitals with similar kind of deals to be attached with services across pan india locations.
9. The hardware supplied should be maintained by the vendor for at least 3 years from the date of installation. The University will negotiate AMC charges while entering into AMC from 4th year.
10. The bidder should ensure that adequate, specialized hardware, related software experts are already available to ensure that the support services are responsive and the bidder will assume total responsibility for the fault free operation of hardware, software and maintenance during the mandatory 3 year warranty period and provide necessary maintenance services for further period, if desired by the University after the end of warranty period.
11. The standard payment terms of the University are given below:
 - (i) 20% along-with order
 - (ii) 30% after installation
 - (iii) Balance after one month from the date of successful installation.However, In case of repairing and supply of consumables the bill will be submitted by the vendor on monthly basis.
12. The University reserves the right to place repeat order for additional requirement at the negotiated price within three months of placing the order.
13. Price quoted by the bidders should include all taxes, transportation costs and insurance costs till the equipment is accepted.
14. The Bidder shall seal the envelopes containing Commercial Bid. The envelope should be superscribed with "PROPOSAL FOR SUPPLY OF COMPUTER HARDWARE / NETWORKING ITEMS / SURVEILLANCE DEVICES / WEBSITE SERVICES / TELEPHONE AND PBX SYSTEM - COMMERCIAL PROPOSAL".
15. The envelopes shall be addressed to the University at the address given below :

**The Registrar
Jaipur National University
Jagatpura, Jaipur - 302017.
Rajasthan**

16. If the envelop is not sealed and marked, the University will assume no responsibility for the Bid's misplacement or its premature opening.
17. Last date for bid submission is 05.09.2017.
18. The University reserves the right at the time of award of contract to increase or decrease of the quantity of goods or services or change in location where equipments are to be supplied from what was originally specified while floating the tender without any change in unit price or any other terms and conditions.
19. The University reserves the right to cancel a bid at any stage of process.

20. Resolution of Disputes

In case of Dispute or difference arising between the University and a Supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled through Arbitration. The sole Arbitrator shall be applied by Registrar whose decision shall be final & binding.

Format for Technical Bid

	Name of the Bidder			
	Address of the Bidder			
	Telephone	Fax	e-mail	Website
Name of the Principal				
Address of the Principal				
Telephone		Fax	e-mail	Website
1	Contact Details of the person authorized to make commitments to Jaipur National University.			
	Name			
	Designation			
	Mobile No.			
	FAX No.			
	E-mail id			
	If, AUD or others Specify the Name and address of OEM			
2	Company Details [Registration certificate to be enclosed]			
	Type of Company [Govt./PSU/Pub. Ltd./Partnership/Proprietary.			
	Registration No., and date of registration			
	Year of Incorporation / Establishment			
	Sales Tax Number [copy to be enclosed]			
	Income Tax Number [copy to be enclosed]			
3	Financials [Fill in the details and attach proof of the same.			
	Turnover [in lakh]			
	2016-17			
	2015-16			
	2014-15			
	Profit before tax [in lakh]			
	2016-17			
	2015-16			
2014-15				

4	References [to attach proof] Names of two or more buyers (with Names of contact persons, their designations, complete postal address, telephone, fax and e-mail addresses, location of installation etc.) to whom similar equipment are supplied installed and commissioned in the past two years and to whom reference may be made by the University regarding the Bidder's technical and delivery ability.
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Place :

Date :

Signature with Seal