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### Day 1:















### Day 2:











### Day 3:













Ref : JNU/REG/2022-23/634

18.08.2022

#### OFFICE ORDER

#### **Welcome-Cum-Induction Ceremony**

The Welcome-Cum-Induction Ceremony of first year students of 2022-23 will be held on 23.08.2022 (Tuesday) at JNU Main Campus.

In view of above Induction Ceremony, all the teaching and non-teaching staff of Jaipur National University is required to report at 8.30 AM in the morning on 23.08.2022.

All the Directors/Sr. Addl. Director/Principal/Heads of the Schools are requested to ensure presence of all faculty/staff members of their respective Schools/Departments before time at their respective place of duty assigned for the Programme.



#### Copy to the following for information and necessary action :-

- Office of the Hon'ble Chancellor Sir
- Office of the Hon'ble Pro Chancellor Sir 02.
- 03. Office of the Hon'ble Vice Chancellor Sir
- Office of the Rector 04.
- Directors / Sr. Addl. Director / Jt. Directors / HODs / (Sr.) Dy. Directors 05. / (Sr.) Asstt. Directors / (Sr.) Coordinators - for information to Faculty / Staff Members & Students
- Sr. Dy. Registrar / Dy. Registrar/ ARs / AOs / TPC / Admission Cell / Examination Cell / Distance Education
- Administrative Staff SADTM / SIILAS/ Main Campus / Medical 07.
- 08.

Head Office - Jawahar Nagar To Prof Aj ut Singh Sir

## School of Hotel Management & Catering Technology (SADTM Campus) - INDUCTION PROGRAMME – B.Sc H&HA, BHMCT

DAY 1 – Saturday, 23 <sup>rd</sup> August, 2022						
Session Timings	Activity/ Details	Venue & Facilitators	Responsibilities			
8:30 AM onwards	Registration of students	Canopy No, JNU Campus Mr. Vikrant N. Meshram and Ms Latika Rathore	Register the students who are arriving and allot them campus, section, and roll nos. Direct the students towards seating area in central lawns.			
08:30 AM onwards	Seating arrangement of students and discipline	Central Lawns, JNU Campus Mr Vikrant N. Meshram	Direct the students towards the seats ear-marked for their respective sections. Maintain discipline.			
09:00 AM- 10:30 AM	Lighting of lamp and Inaugural ceremony	Central Lawns, JNU Campus	Mr Vikrant N. Meshram and Ms Latika Rathore			
10:30 AM	Tilak Ceremony	Central Lawns, JNU Campus Ms Latika Rathore	Tie moli in hands of new students of BHMCT/B.Sc. and put Tilak on their foreheads			
11.00 AM to 11.30 AM	Departure	From JNU Campus to SADTM campus	HM Students will board the bus and reach SADTM campus accompanied by faculty members.  1. Mr. Vikrant N. Meshram  2. Ms Latika Rathore  3. Dr. Kuldeep Sharma			
11.30 AM to 11.55AM	a) Welcome Ceremony at SHMCT entrance	AV room, SHMCT Block , SADTM	(2 Students from III semester (to be identified)  a) The students will be received by 2 Faculty members in A V Room For attendance & 2 Faculty at HM entrance for welcoming  1. Chef Jhinesh Rajoria (Main Entrance)  2. Ms. Latika (A V Room)  3. Mr. Vikrant N. Meshram (A V Room)			
11:55 AM to 12:25 PM	Round of Various Labs, Class Rooms, etc.	SHMCT Block, SADTM	b) students to take round of various Labs, class rooms, etc. & return to AV room Mr. Saket & Mr. Shivam Sharma to escort			
12:30 PM to 01:15 PM	Lecture by Bramha kumari's	SADTM CAMPUS auditorium	To be coordinated by Dr Divya Srivastava and Prof. Purnima Nag.			
1:15PM- 2:00 PM	Lunch proceed to A/V room after Lunch	Student's Cafeteria, SHMCT, SADTM	Students will proceed for lunch escorted by faculty:  Mr. Abhishek Kar & Mr. Saket Dixit  Chef Mandeep Kalsi & Chef Jhinesh Rajoria will ensure Food quality & Portion control & Dinning Hall  Discipline during the lunch service  (After lunch, Mr. Saket Dixit will take the students in A/V room & will remain till 1.00 pm)			
02:00 PM to 02.30 PM	Welcome Address by Director Sir – Dr. Ajeet Kumar Singh Introduction of faculties by Director	AV Room , SHMCT Block	PPT for orientation and faculty introduction to be prepared by Mr Abhishek Kar and Ms Shruti.			

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02:30 PM to	SADTM Campus Round	SADTM Campus Round to Major	Faculty Escorts:
03:15 PM		blocks	Mr. Rajkumar and Ms Komal Vaish.

DAY 2 – Monday, 24 <sup>th</sup> August, 2022							
Session Timings	Activity/ Details	Venue & Facilitators	Responsibilities				
9.00 AM to 10.00 AM	Distribution of Student's handbook & taking their attendance by the concerned Faculty Members	AV Room , SHMCT Block	Students to be received from HM entrance & taken to A/V Room by the faculty members  Mr. Abhishek Kar & Mr. Vikrant N. Meshram (Mr Shivam to receive students in A V Room)				
10.00 AM to 11.00 AM	Interaction with Topper Students – Life at JNU	AV Room, SHMCT Block	Mr. Abhishek Kar & Dr. Kuldeep				
11.00 AM to 11.20 AM and 11:20 – 11:45 AM	Introduction to the Rules and Regulations	AV Room, SHMCT Block	<ul> <li>a) Mr. Rajkumar to show PPT on Mentoring System, Importance of Assignments, Uniform, Attendance Register, and participation in Co-Curricular Activities and to answer students' queries</li> <li>b) Mr. Saket to show PPT on ERP and Attendance report on ERP, Timetable related queries. and to answer students' queries</li> </ul>				
11.45 AM to 12:30 PM	Ice-breaking Session: Games & Fun Activities	AV Room , SHMCT Block	Mr. Vikrant, Mr. Abhishek Kar & Ms. Shruti Aggarwal to Organize				
12:30 PM to 01:15 PM	Lecture by Akshay Patra	SADTM CAMPUS AUDITORIUM	To be coordinated by Dr Divya Srivastava and Prof. Purnima Nag.				
1:15 PM to 2:00 PM	LUNCH Proceed to A/V room after Lunch	Student's Cafeteria, SADTM	Students will proceed for lunch escorted by faculty: Mr. Abhishek Kar & Mr. Shivam Sharma Chef Mandeep Kalsi & Chef Jhinesh Rajoria will ensure Food quality & Portion during the lunch service ( After lunch, students will report in A/V room & will remain till 1.00 pm)				
02.05 PM to 03.15 PM	Guest Lecture: panel discussion by Industry guests Front office, Housekeeping, f&B Manager and Chef	AV Room, SHMCT Block Mr. Praveen (Tea / Refreshment for the Guest)	Mr. Vikrant to coordinate & arrange for Gift for the Guest Speaker				

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DAY 3 – Tuesday, 25 <sup>th</sup> August, 2022							
Session Timings	Activity/ Details	Venue & Facilitators	Responsibilities				
9.00 AM to 10.00 AM	Grooming & Professional Etiquettes	AV Room , SHMCT Block	Students to be received from HM entrance & taken to A/V Room by the faculty members. Mr Abhishek Kar and Ms Komal Vaish				
10.00 AM to 11.00 AM	Management Games & Fun Activites / Motivational PPT	AV Room, SHMCT Block	Mr. Abhishek Kar, Ms. Latika, Ms. Shruti Aggarwal				
11.00 AM to 11.45 AM	Query Solving & Examination System, Syllabus, Teaching Scheme, Paper Pattern	AV Room, SHMCT Block	Mr. Saket Dixit				
11.45AM to 12.30 PM	LUNCH	Student's Cafeteria, SADTM	Students will proceed for lunch escorted by faculty:  Ms Komal Vaish & Mr. Shivam Sharma Chef Mandeep & Chef Jhinesh Rajoria will ensure Food quality & Portion during the lunch service ( After lunch, students will report in AV Room)				
1:00 PM to 2.00 PM	Alumni Interaction by any Entrepreneur and a Manager	AV Room , SHMCT Block	Dr. Kuldeep & Chef Jhinesh				
02.15 PM to 03.15 PM	Guest Lecture by TRAINING Manager or Hr Manager of a Hotel	AV Room , SHMCT Block Mr. Praveen (Tea / Refreshment for the Guest)	Mr. Vikrant to coordinate & arrange for Gift for the Guest Speaker				

Dr. Ajeet Kumar Singh Director