

OFFICE OF THE IQAC

NOTICE

IQAC/JNU/2021-2022 /01

01/09/2021

The first meeting of the IQAC for session 2021-2022 is scheduled to be held on 9 September 2021, at 4.00 pm in the Board room, JNU Main Campus (IInd Floor). The members as per attached list are requested to attend the meeting.

The agenda of the meeting are as follows

Agenda No: 1 Confirmation and approval of minutes & action taken reports of previous meeting.

Agenda No: 2 Discussion on roles & responsibilities of IQAC.

Agenda No: 3 Conduction of induction programme for first semester/year students.

Agenda No: 4 Organization of training programmes/workshops for different criteria's related with NAAC assessment.

Agenda No: 5 Conduction of placement drives and updation of placement data.

Agenda No: 6 Publication of research papers and books.

Agenda No: 7 Conduction of workshops/trainings on different criterias for SSR preparation. Organization of International/National Conferences in Schools.

Agenda No: 8 Any other matter with the permission of the chair.

ProtAnjana Sharma

Director-IOAC



JAIPUR NATIONAL UNIVERSITY, JAIPUR INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

IOAC/JNU/ 2021-22/01

Date: 9 September 2021

Time :4.00 pm

The Chairperson welcomed all the members present in the meeting. The members discussed on the following agenda

Agenda No: 1 Approval of minutes & Action Taken Report of previous meeting.

The minutes and Action taken report of the last meeting held on 3 April 2021 were reviewed and approved by all the members.

Agenda No: 2 Discussion on IQAC roles & responsibilities.

IQAC composition was reframed according to the guidelines of NAAC. The newly formed IQAC members were welcomed and all the members were briefed about the objectives, roles, responsibilities and NAAC evaluation parameters.

Agenda No: 3 Conduction of induction programme for first semester students.

With the onset of new session induction programme for first semester students was discussed. The induction programme is very necessary for newly enrolled students as it makes them aware of all the facilities, skill oriented courses, environmental friendly measures etc. offered by the University.

Agenda No: 4 Organisation of training programmes/workshops related with different criteria's for NAAC assessment.

As the university is preparing for its assessment in second cycle, discussion was held and the NAAC core committee was instructed to compile all the data for the preparation and submission of SSR. Different formats were approved by the members which will be circulated to all the schools. Directors of all the schools were requested to provide the data within the stipulated time period. Similarly online/offline SDP were also planned

Agenda No: 5 Conduction of placement drives and updation of placement data.

The training and placement officer was instructed to organize training sessions for the students and prepare them for the upcoming placements.

Agenda No: 6 Publication of research papers and books.

All the members unanimously approved regarding promotion of publications by faculty members in order to strengthen the research culture in the University.

Agenda No: 7 Conduction of workshops/trainings on different criterias for SSR preparation. Organization of International/National Conferences in Schools.

The members decided that workshops/trainings will be organized by the NAAC core committee for the faculty members in order to submit the data according to different Criterias in the SSR. Similarly to strengthen the research culture Directors of different Schools were requested to organize International/National Conferences.

Agenda No: 8 Any other matter with the permission of the chair

As their being no other matter the meeting ended with vote of thanks by the Director.

Prof Anjana Sharma

Director-IQAC



INTERNAL QUALITY ASSURANCE CELL

Action taken report of the first IQAC meeting held on 9 September 2021.

S.No:	Agenda	Action taken
1	Approval of minutes & ATR of previous	Minutes & ATR of previous meeting
	meeting.	held on 3/4/2021 were approved
2	Discussion on IQAC roles &	Roles and responsibilities discussed
	responsibilities.	and distributed to all the members
3	Conduction of induction programme for	Induction programme planned from
	first semester students.	7 th -9 th October 2021.
4	Organisation of training	Training programmes/workshops
	programmes/workshops for different	planned for every month
	criteria's related with NAAC assessment.	
5	Conduction of placement drives and	Training session were scheduled for
	updation of placement data.	the session
6	Publication of research papers and books.	Research publications in reputed
		journals are reported
7	Conduction of workshops/trainings on	Workshops/trainings were conducted
	different criterias for SSR preparation.	on 4 & 25 October 2021.

Prof Anjana Sharma Director-IQAC



INTERNAL QUALITY ASSURANCE CELL

The following members were present in the meeting of the IQAC held on 9 September 2021, 4.00 pm at Board Room, Main campus.

Prof. R. L. Raina

Prof. Anjana Sharma

Prof. Divya Shrivastava

Prof. Purnima Nag

Mr. K.S. Bains

Ms. Shweta Modi

Mr. N.K. Jain

Dr. O.P. Bhatia

Dr. Jaswant Goyal

Dr. Prerna Upadhyay

Prof. Rana Zaidi

Prof. Dheera Sanadhya

Prof. Sudhir Sharma

Prof. Jyotsana Khandelwal

Prof. Manish Kumar Gupta

Prof. Rishikesh Mishra

Mr. Vimal Kumawat

Dr R. S. Parashar

Ms Sarita Dash



OFFICE OF THE IQAC

NOTICE

IQAC/JNU/ 2021-22/02

02/11/2021

The second meeting of the IQAC for session 2021-2022 is scheduled to be held on 8 November 2021, at 4.30 pm in the Board room, JNU Main Campus (IInd Floor). The members as per attached list are requested to attend the meeting.

The agenda of the meeting are as follows

Agenda No: 1 Confirmation of the minutes and action taken report of the last meeting held on 9 th September 2021.

Agenda No:2 Compilation of data from all the Schools for SSR submission.

Agenda No: 3 Circulation and compilation of data from all the committees and cells.

Agenda No: 4 Conduction of Workshops/trainings for faculty members for different criteria.

Agenda No:5 Finalization and circulation of End Semester Examination.

Agenda No: 6 Formation of organizing committee for the International Conference in School of Life & Basic Sciences.

Agenda No: 7 Fostering collaborations/MOU's

Agenda No: 8 Any other matter with the permission of the chair.

Prof Anjana Sharma



JAIPUR NATIONAL UNIVERSITY, JAIPUR INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

IQAC/JNU/ 2021-22/02

Date: 8 November 2021

Time: 4.30 pm

The Chairperson welcomed all the members present in the meeting. The members discussed on the following agenda

Agenda No: 1 Approval of minutes and Action Taken Report of previous meeting.

The minutes of the last meeting held on 9 th September 2021 and Action Taken Report were reviewed and approved by all the members.

Agenda No: 2 Compilation of data from all the Schools for SSR submission.

As the University is preparing for its second cycle of assessment the compilation of data for SSR preparation is efficiently been handled by the NAAC core team. Thus Directors of all the Schools are requested to send the required data on time with the necessary proofs.

Directors of all the Schools were requested to review their POs, PSOs & COs. Steering committee for NAAC SSR submission for second cycle was formed.

Agenda No: 3 Circulation and compilation of data from all the committees and cells. All the Coordinators of different committees and cells were also requested to submit the required data with supportive documents in the format circulated by the IQAC.

Agenda No: 4 Conduction of Webinars/Workshops/trainings for faculty members. Inorder to acquaint the faculty members with the latest knowledge conduction of webinars/workshop/ training sessions are very necessary in any academic institution. The members decided to conduct one month Faculty enrichment workshop, simultaneously training sessions on data compilation for SSR will also be conducted next month.

Agenda No: 5 Finalization and circulation of End Semester Examination. For the timely conduction of examinations the members unanimously approved the timetable of the end semester examination. The timetable will be displayed in the University website as well as on the notice boards of all the Schools.

Agenda No: 6 Formation of organizing committee for an International Conference in School of Life & Basic Sciences.

The School of Life & Basic Sciences will be organizing an International Conference on 4-6th March 2022, for which organizing committee was formed to do the required arrangements in order to make this conference successful.

Agenda No: 7 Fostering collaborations/MOU's

The vision of University is to offer programmes according to the current need of industries and therefore every year the University collaborates with other academic institutions to upgrade the curriculum and research. The members discussed about the need of new linkages with other institutes and to generate new avenues of research with them.

Agenda No: 8 Any other matter with the permission of the chair. Their being no other matter the meeting ended with vote of thanks by the Director.

Prof Anjana Sharma

Director-IQAC



INTERNAL QUALITY ASSURANCE CELL

The following members were present in the meeting of the IQAC held 8 November 2021, 4.30 pm at Board Room, Main campus.

Prof. R. L. Raina

Prof. Anjana Sharma

Prof. Divya Shrivastava

Prof. Purnima Nag

Prof. Rana Zaidi

Prof. Dheera Sanadhya

Prof. Sudhir Sharma

Prof. Jyotsana Khandelwal

Prof. Manish Kumar Gupta

Prof. Rishikesh Mishra

Ms. Sarita Dash

Mr. Vimal Kumawat

Dr R. S. Parashar



JAIPUR NATIONAL UNIVERSITY, JAIPUR INTERNAL QUALITY ASSURANCE CELL

Action taken report of the second meeting held on 8/11/2021.

S.No:	Agenda	Action taken
1.	Approval of minutes & ATR of previous	Minutes & ATR of previous meeting
	meeting.	held on 9 September 2021 approved
2.	Compilation of data from all the Schools,	The data obtained from different
	committees and cells for SSR submission.	schools, committees, cells were
		compiled according to different
		criteria.
3.	Conduction of Workshop/trainings for	Training session for NAAC SSR was
	faculty members for different criteria.	conducted. Research workshop is
		planned to be held for the faculty
		members
4.	Finalization and circulation of End	End semester Timetable approved.
	Semester Examination.	
5.	Formation of organizing committee for	Organizing committee finalized and
	the International Conference in School of	responsibilities circulated among the
	Life & Basic Sciences.	faculty members.
6.	Fostering collaborations/MOU's	Signing of MOU with University of
		Florida & Texas, USA

Prof Anjana Sharma Director JQAC



OFFICE OF THE IQAC

NOTICE

IQAC/JNU/ 2021-22/03 03/01/2022

The third meeting of the IQAC for session 2021-2022 is scheduled to be held on 11 January 2022, at 4.30 pm in the Board room, JNU Main Campus (II nd Floor). The members as per attached list are requested to attend the meeting.

The agenda of the meeting are as follows

Agenda No: 1 Confirmation and approval of minutes & action taken report of previous meeting.

Agenda No: 2 Submission of SSR.

Agenda No: 3 Conduction of training programmes/ workshops/conferences.

Agenda No: 4 Celebration of National Science Day.

Agenda No: 5 Submission of feedback analysis.

Agenda No: 6 Any other matter with the permission of the chair.

Prof Anjana Sharma



JAIPUR NATIONAL UNIVERSITY, JAIPUR INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

IQAC/JNU/ 2021-22/03

Date: 11 January 2022

Time :4.30 pm

The Chairperson welcomed all the members present in the meeting. The members discussed on the following agenda

Agenda No: 1 Approval of minutes and action taken report of previous meeting.

The minutes of the last meeting held on 8 th November 2021 and its action taken report were reviewed and approved by all the members.

Agenda No: 2 Submission of SSR.

Since the University is preparing for its second cycle of assessment the data has to be compiled and uploaded. The members decided that since the IIQA has been accepted the compilation work of SSR should be completed as soon as possible and the SSR to be uploaded in the month of January.

Agenda No: 3 Conduction of training programmes/ workshops/conferences.

As a regular practice various training programmes are conducted in all the Schools. Training sessions for different criteria's related with NAAC assessment was also conducted.

Agenda No: 5 Celebration of National Science Day.

Every year Special days are celebrated to make students aware of their significance. Various competitions were decided to be held on 28 th February in order to popularize the significance of scientific discoveries.

Agenda No: 6 Submission of feedback analysis.

Directors of all the schools were requested to submit the report of the feedback analysis to IQAC within the stipulated time period.

Agenda No: 7 Any other matter with the permission of the chair.

Their being no other matter the meeting ended with vote of thanks by the Director.

Prof Anjana Sharma Director IQAC



INTERNAL QUALITY ASSURANCE CELL

The following members were present in the meeting of the IQAC held 11 January 2022, 4.30 pm at Board Room, Main campus.

Prof. R. L. Raina

Prof. Anjana Sharma

Mr. K.S. Bains

Ms. Shweta Modi

Mr. N.K. Jain

Dr. O.P. Bhatia

Prof. Divya Shrivastava

Prof. Purnima Nag

Prof. Rana Zaidi

Dr. Jaswant Goyal

Dr. Prerna Upadhyay

Prof. Dheera Sanadhya

Prof. Sudhir Sharma

Prof. Jyotsana Khandelwal

Prof. Manish Kumar Gupta

Prof. Rishikesh Mishra Dr. Meenal Rehman

Ms. Sarita Dash

Dr R. S. Parashan



INTERNAL QUALITY ASSURANCE CELL

Action taken report of the third meeting held on 11/01/2022.

S.No:	Agenda	Action taken
1.	Confirmation and approval of minutes & action taken report of previous meeting.	Minutes & action taken report of previous meeting held on 8 November 2021 were approved.
2.	Submission of SSR	The SSR for NAAC assessment was uploaded on 27 January 2022
2.	Conduction of training programmes/ workshops/conferences	Training sessions on different criteria's for NAAC assessment to be held on 28 January 2022. International Conference in the School of Life Sciences was scheduled in the month of March 2022.
3.	Celebration of National Science Day	Different competitions in different Schools of the University were finalized to be held on 28 th February 2022.
4.	Submission of feedback analysis.	Feedback analysis report of all schools submitted and compiled.

Prof Anlana Sharma Director QAC



OFFICE OF THE IQAC

NOTICE

IQAC/JNU/ 2021-22/04

4/02/2021

The fourth meeting of the IQAC for session 2021-2022 is scheduled to be held on 8 February 2022, at 4.30 pm in the Board room, JNU Main Campus (IInd Floor). The members as per attached list are requested to attend the meeting.

The agenda of the meeting are as follows

Agenda No: 1 Confirmation and approval of minutes & action taken reports of previous meeting.

Agenda No: 2 Discussion on submission of data for DVV.

Agenda No: 3 Organisation of training programmes/conferences.

Agenda No: 4 Any other matter with the permission of the chair.

Prof Anjana Sharma

Director-IQAC



INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

IQAC/JNU/ 2021-22/04

Date: 8 February 2022

Time :4.30 pm

The Chairperson welcomed all the members present in the meeting. The members discussed on the following agenda

Agenda No: 1 Approval of minutes & Action Taken Report of previous meeting.

The minutes and Action taken report of the last meeting held on 11 January 2022 were reviewed and approved by all the members.

Agenda No: 2 Discussion on submission of data for DVV.

The members discussed about the DVV data and decided to submit it as soon as possible.

Agenda No: 3 Organisation of training programmes/conferences.

The members discussed about the preparations of International Conference going to be held in School of Engineering & Technology in the month of March. Preparations and progress report by different committees were discussed. Training sessions on NAAC parameters were held in School's for the faculty members.

Agenda No: 8 Any other matter with the permission of the chair

As their being no other matter the meeting ended with vote of thanks by the Director.

Prof Anjana Sharma

Director-IQAC



INTERNAL QUALITY ASSURANCE CELL

The following members were present in the meeting of the IQAC held 8 February 2022, 4.30 pm at Board Room, Main campus.

Prof. R. L. Raina

Prof. Anjana Sharma

Prof. Divya Shrivastava

Prof. Purnima Nag

Dr. Jaswant Goyal X

Dr. Prerna Upadhyay

Prof. Dheera Sanadhya

Prof. Sudhir Sharma

Prof. Jyotsana Khandelwal

Prof. Manish Kumar Gupta

Prof. Rishikesh Mishra

Dr. Meenal Rehman

Dr R. S. Parashar

Ms. Sarita Dash



INTERNAL QUALITY ASSURANCE CELL

Action taken report of the IQAC meeting held on 8/2/2022

S.No:	Agenda	Action taken
1	Approval of minutes & Action Taken Report of previous meeting.	Minutes & ATR of previous meeting held on 11 January 2022 were approved.
2	Discussion on submission of data for DVV.	The data was thoroughly scrutinized and submitted on time.
3	Organisation of training programmes/conferences.	5 th International Conference on Innovative Advancement in Engineering & Technology on 25-26 March, 2022.

Prof Anjana Sharma Director-IQAC



OFFICE OF THE IQAC

NOTICE

IQAC/JNU/ 2021-22/05

10/03/2022

The fifth meeting of the IQAC for session 2021-2022 is scheduled to be held on 14 March 2022, at 4.30 pm in the Board room, JNU Main Campus (IInd Floor). The members as per attached list are requested to attend the meeting.

The agenda of the meeting are as follows

Agenda No: 1 Confirmation and approval of minutes & action taken reports of previous meeting.

Agenda No: 2 Discussion on approval of DVV and preparation of NAAC visit.

Agenda No: 3 Any other matter with the permission of the chair.

Prof. Anjana Sharma



JAIPUR NATIONAL UNIVERSITY, JAIPUR INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

IQAC/JNU/ 2021-22/05

Date: 14 March 2022

Time :4.30 pm

The Chairperson welcomed all the members present in the meeting. The members discussed on the following agenda

Agenda No: 1 Approval of minutes & Action Taken Report of previous meeting.

The minutes and Action taken report of the last meeting held on 8 February 2022 were reviewed and approved by all the members.

Agenda No: 2 Preparation for NAAC visit after DVV approval.

After the approval of DVV the members unanimously agreed for the final preparations of the NAAC visit. Dates were proposed on which visit can be done. A committee was constituted to visit all the schools for their presentations and documentation.

Agenda No: 8 Any other matter with the permission of the chair

As their being no other matter the meeting ended with vote of thanks by the Director.

Prof Anjana Sharma

Director-IQAC



INTERNAL QUALITY ASSURANCE CELL

The following members were present in the meeting of the IQAC held 14 March 2022, 4.30 pm at Board Room, Main campus.

Prof. R. L. Raina

Prof. Anjana Sharma

Prof. Divya Shrivastava

Prof. Purnima Nag

Mr. K.S. Bains

Ms. Shweta Modi

Mr. N.K. Jain

Dr. O.P. Bhatia

Dr. Jaswant Goyal

Dr. Prerna Upadhyay

Prof. Rana Zaidi

Prof. Dheera Sanadhya

Prof. Sudhir Sharma

Prof. Jyotsana Khandelwal

Prof. Manish Kumar Gupta M

Prof. Rishikesh Mishra

Dr. Meenal Rehman

Mr. Vimal Kumawat

Dr R. S. Parashar

Ms. Sarita Dash



INTERNAL QUALITY ASSURANCE CELL

Action taken report of the IQAC meeting held on 14/3/2022

S.No:	Agenda	Action taken
1	Approval of minutes & Action Taken	Minutes & ATR of previous meeting
	Report of previous meeting.	held on 8 February 2022 were
		approved.
2	Discussion on approval of data for DVV	The members discussed the
	and preparation of NAAC visit.	preparations for the upcoming visit.

Prof Arjana Sharma

JAIPUR NATIONAL UNIVERSITY

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting No: 2021-22/6

Date 17 /6/2022

Dear Sir/Madam,

It is to inform you that the Meeting of the Internal Quality Assurance Cell of Jaipur National University, Jaipur is scheduled to be held on June 18, 2022 at 4:00 pm in the Board Room, Admin Block, SADTM Campus. The members as per attached list are requested to attend the meeting.

The following agenda shall be discussed

- 1. Confirmation of the minutes & ATR of previous IQAC meeting.
- 2. Functioning of IQAC with latest guidelines of NAAC
- 3. Finalization of Academic Calendar for the Session 2022-23
- 4. Conduction of Feedback on Curriculum from various stakeholders
- 5. Compilation of minutes of BOS of various programmes for the meeting of Academic Council scheduled on 25 June 2022.
- 6. Student induction program for newly inducted students.
- 7. Chalk out the plan by Schools for holding conference and seminars during the session 2022-23

8. Any other matter with the permission of Chair.

Prof. Anjana Sharma Coordinator IQAC

Jaipur National University

Internal Quality Assurance Cell Minutes of Meeting

Date: 18.06.2022

Meeting of the IQAC internal committee members was held on June 18, 2022 at 4.00 pm in the Board Room, II floor, Admin Block, SADTM campus.

Following members were present:

- > Prof. R.L. Raina, President: Chairman
- Prof. Anjana Sharma, Rector: Coordinator IQAC
- > Prof. Divya Shrivastava: Member
- > Prof. Purnima Nag: Member
- Prof. Dheera Sanadhya: Member
- Prof. Jyotsana Khandelwal: Member
- > Prof. Manish Kumar Gupta: Member
- > Prof. Rishikesh Mishra: Member
- > Dr. Meenal Rehman: Member
- > Prof. H.N. Verma, Pro-Chancellor: Special Invitee

The Chairperson welcomed all the members and the following was unanimously approved:

1. Minutes of the previous meeting and ATR was confirmed.

- 2. As IQAC is the back bone of any academic institution therefore; it was suggested that all the official information through registrar for the preparation of academic, administrative reforms should be initiated through IQAC.
- 3. Academic calendar for session 2022-23 was discussed & approved.
- 4. Feedback from all the stakeholders be taken and action taken report for session 2021-22 to be submitted by each school to IQAC latest by 30.06.2022. Also, the feedback format is to be modified as per the CBCS curriculum in alignment with NEP 2020 for session 2022-2023.
- 5. The internal committee members were informed that all the Schools have been communicated by IQAC to submit the BOS minutes along with modified syllabus to the IQAC by June 20, 2022. Since the university has decided to adopt Choice Based Credit System with alignment to NEP 2020, Directors & HODs of Schools to be advised accordingly.
- 6. Induction program for students admitted for session 2022-2023 was proposed to be organized in the first week of August. A committee of followings members was formed to plan the induction programme for further discussion by 15th July, 2022:
 - Prof. Divya Shrivastava
 - Prof. Purnima Nag
 - Prof. Sudhir Kumar Sharma
 - Prof. Dheera Sanadhya
 - Prof. Jyotsana Khandelwal
- 7. As NAAC encourages organization of conferences/Workshops/Seminars in a year and provides funding for one activity, Chairperson requested the internal committee members to plan and organize such

conferences/Workshops & Seminars on latest & innovative areas like NEP 2020, entrepreneurship, sustainability development goals and IPR.

- 8. Chairperson also requested to work on the following:
 - a. Student chapter of AIEEE: Addl. Director, School of Engineering & Technology.
 - b. ASM & AMI chapters to be initiated: Director, School of Life & Basic Sciences.
 - c. Funds for conducting FDP's from AICTE: Director, School of Life & Basic Sciences /Addl. Director, School of Engineering & Technology.

The meeting ended with vote of thanks to the chair.

(Prof. Anjana Sharma)

IQAC Coordinator

INTERNAL QUALITY ASSURANCE CELL

Action taken report of the IQAC meeting held on June 18, 2022.

S.No:	Agenda	Action taken
1	Confirmation of minutes & ATR of previous IQAC meeting.	Minutes & ATR of previous meeting were approved
2	Functioning of IQAC with latest guidelines of NAAC	The members were briefed with the latest guidelines of NAAC
3	Finalization of Academic Calendar for the session 2022-2023	The academic Calendar was finalized, approved by the competent authority and circulated.
4	Conduction of Feedback on Curriculum from various stakeholders	Feedback from all the stakeholders was taken and action taken report for session 2021-2022 submitted from all the Schools to IQAC.
5	Compilation of minutes of BOS of various programmes for the meeting of Academic Council scheduled on 25 June 2022	Dates of the Board of Studies meeting in all the Schools were finalized. Syllabus of all the programmes were revised to adopt Choice Based Credit System with alignment to NEP 2020.
6	Student induction program for newly inducted students	The committee formed for the conduction of Induction Programme finalized the schedule of induction programme for session 2022-2023.
7	Chalk out the plan by Schools for holding conference and seminars during the session 2022-23	Proposals from different Schools wer finalized for the conduction of activities in the session 2022-2023.

