



**JAIPUR NATIONAL
UNIVERSITY**



Approved by the UGC under 2(f) of UGC Act, (1956) & NAAC A⁺ Accredited

Admission Policy





JAI PUR NATIONAL UNIVERSITY

Introduction

The admission policy of the Jaipur National University, Jaipur states as per UGC and State Govt. guidelines for certificate, diploma, undergraduate, post graduate and research programmes in various schools' of the University in regular mode.

We believe that the meritorious students of different strata of society should be rewarded and not be left out of the main stream in their quest for higher education.

Students willing to join the University for various programs will get the information about the application form, eligibility requirements, programme available and admission procedure from the website of the University/ newspaper.

Objectives

- To meet the vision of the University with the goals and abilities of the student.
- Setting a standard so that the university shall remain the preferred destination for the prospective students
- To have a transparent process without discrimination to any student.

Admission Process

- The candidate should visit the University website (www.jnujaipur.ac.in) for filling the online Application Form using online-portal.
- The candidate has to pay prescribed Application Fee towards the processing of the application
- Candidate has to submit/produce his/her original Documents for verification.
- The candidate has to appear in the Test/Interview as per the selection Procedure of the Programme.
- Selected candidates (On the basis of Personal Interview/Test Appeared) are recommended for the provisional admission for the academic year.
- University thereafter generates a unique number (R number)of the candidate.
- The University reserves the right to evolve the criteria for short-listing candidates based on the norms and regulations of the University amended from time to time.
- It is not guaranteed that all the applicants who have filled the Application Form and appeared in the entrance test/interview would be selected for admission at the University. University reserves the right to admit/not admit without specifying any reason.
- Selected candidates will be intimated through email.

- After depositing the prescribed fee (not less than 20% of fee), candidate can confirm the admission.
- The remaining fee shall be deposited offline/online through the ERP within the stipulated last date of fee deposit.

Ph.D guidelines:

- Admission to PhD programmes in various Disciplines is as per UGC guidelines.

General Guidelines for the Admission:

- Any degree/diploma obtained from a University, Board, Institution, College etc. recognized by the University Grants Commission (UGC) or Council of Boards of School Education in India (COBSE)/ State Board shall be considered for admission to the University. In case any degree/ diploma obtained is not recognized by UGC or COBSE or any other concerned apex body, result of the entrance test or interview (if applicable) and admission, if granted shall stand cancelled and the applicant shall have no claim, whatsoever against the University.
- Applicants will be required to produce certificate/documents in original or otherwise, during the admission process and even thereafter, as and when instructed by the University.
- If an applicant is found ineligible for admission on verification of the document (s) at any stage or otherwise, his/ her Eligibility test/ Entrance Test/ GD and/or Interview, as and if applicable, and also admission to University if granted, shall stand cancelled and the case may be handed to the relevant authority under the law of land. The verification process including authentication from certificate issuing agency (if required) may take 6 or more months after the start of session. So to safeguard their career, student must ensure themselves regarding their eligibility before taking admission.
- Applicants who are either awaiting the result or due to appear for qualifying exam may also apply; provided that the result of the qualifying exam must be furnished to the University either by the last date of provisional registration or at the time of admission, or by the last date as specified by the University.
- In case an applicant fails to produce the proof of fulfillment of the prescribed eligibility criteria or any other document prescribed by the University or fails to provide original

documents for verification by the stipulated date(s), he/she shall not be considered eligible for admission and the admission, in any case, if granted due to any reason, shall be cancelled and the applicant will have no claim, whatsoever against the University. Fee and other charges, including amount paid for provisional registration, paid by the candidate shall stand forfeited.

- Application Form(s) received without fee(s) or otherwise incomplete in any respect or received after the stipulated dates for submission may not be considered/ processed for admission or may be summarily rejected without assigning any clarification or intimation.
- Submission of Application Form(s)/ Fee or any other document and/or acknowledgment there of by the University or generation of ID card and registration number etc. does not guarantee admission to any programme or allotment of any facility of the University.
- Reservation policy followed as per guidelines of Govt.

School-wise Programmes Offered, Duration, Eligibility and Mode of Selection Procedure

- School-wise Programmes Offered, Duration, Eligibility and Mode of Selection Procedure are as per the guidelines of respective statutory regulatory authorities and/or provisions of Jaipur National University Act.

Guidelines International student

- After receiving the online application and fulfilling formalities by the due date as required, the university may issue "Offer Letter (OL)" for provisional Admission and the candidate will be informed through email.
- The Candidate shall transfer the fee to the university bank account as mentioned in the Offer Letter and upload payment transaction proof within the stipulated time along with requisite documents.

The applicant has to ensure that he/she has read and understood all the guidelines, policies and instructions as mentioned in the Offer Letter before accepting the terms of Acceptance of Offer Letter & transferring the fee.

After receiving the "Acceptance of Offer Letter" and verifying the fulfillment of all the conditions as mentioned in the Offer Letter and confirmation of the payment transfer details

updated by the applicant in the online application portal before the last date of admission, the university will issue the Acceptance Letter through an email.

Scholarships:

Scholarships are offered under various heads as per the Scholarship policy of the University.

Change of Programme

An applicant, who wishes to change the stream/specialization of the programme or to change from one programme to another, has to submit a duly forwarded application from the Director to the Vice-Chancellor office, after approval it will come to Admission Cell for further process.

However, such a change/transfer will be purely at the discretion of the University, subject to:

- A) Seat availability in the programme/stream to which transfer is applied.
- B) Fulfillment of eligibility and other admission requirements and
- C) Any other conditions prescribed by the University

Withdrawal/Refund Policy

These rules are applicable only in case where a candidate has paid the University Admission cum Tuition fee in full.

1. If a candidate, after admission, is found at any stage ineligible for admission to a programme of study preferred by him/her, or he/she has been admitted provisionally pending fulfillment of certain prerequisites for Admission and has failed to fulfill them within stipulated time frame, the University shall cancel his/her Admission and refund:
 - A. All the security deposited.
 - B. The entire tuition fee deposited after deduction of 10% of aggregate fee consist of full academic year tuition fee and non tuition fees (Hostel, Library, Examination, Enrollment etc.) But exclusive of caution money and security deposit as processing charge.
2. If a candidate after admission who is eligible for the programme of study and seeks cancellation/ withdrawal of admission, then the refund of fess shall be as per the University norms.

These rules apply only in case where a candidate/student has paid the University admission cum tuition fees and/or Hostel fees in full.


Registrar
Jaipur National University