



JAIPUR NATIONAL UNIVERSITY , JAIPUR

Date: 26/08/2010

INVITATION FOR ATTENDING SECOND CONVOCATION OF JAIPUR NATIONAL UNIVERSITY, JAIPUR

Dear Student,

The Second Convocation of the Jaipur National University will be held on **October 16, 2010, at 10.00 AM at the JNU Campus**, Jagatpura, Jaipur. You are cordially invited to attend and participate in the Convocation Ceremony. The degree will be conferred upon the eligible students of the Bachelors, Masters, M.Tech., M.Phil, and Ph.D programmes who have passed in 2009 and 2010 sessions.

You are requested to send the completed enclosed application form to the undersigned by **September 30, 2010**, regarding your participation. Details regarding instructions to the candidates are also enclosed.

You are also requested to visit our website : www.jnujaipur.ac.in from time to time to know about the various announcements/updates in this connection.

(Registrar)

Note : Only the candidates who have cleared all the papers will be eligible for the award of Degree.



APPLICATION FOR DEGREE CERTIFICATE

- 1 **Name in full**
(in English Block Letters) : _____
- 2 **Gender** : Male / Female : _____
- 3 **Father's Name (in English)** : _____
- 4 **Enrollment Number** : _____
- 5 **Name of the Programme & Branch** : _____

- 6 **Academic Session** : _____

- 7 **Address (in BLOCK letters)**
(Permanent address for correspondence) : _____

- 8 **Telephone Number** : _____
- 9 **E-mail ID** : _____
- 10 **Mode of Receipt of Degree** : In Person ___ In Absentia ___
(Please tick mark)
- 11 **If the Degree is to be posted, the address to which it should be sent.** : _____

- 12 **Particulars of Payment of Registration Fee**
a. Students receiving degree in person– Rs. 400 + 250 (Convocation costume charges)
b. In absentia – Rs. 400/- + Rs. 150/- (postal charges)
13 **Number of Guests Accompanying**
- DD No. _____
Dated _____
Bank _____
Place of Issue _____
- : One (1) _____ Two (2) _____

(SIGNATURE OF THE STUDENT)



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INSTRUCTIONS FOR THE CANDIDATES

- 1 The prescribed fee for degree in the form of a draft for in person is Rs 400/- + 250/- (costume charges) and in absentia is Rs 400/-+Rs 150/- (postal charges).
- 2 The **draft should be made in favour of Jaipur National University**, payable at Jaipur and should be sent along with the application to: Registrar, Jaipur National University, Jagatpura, Jaipur (Rajasthan)-302025 by 30th September 2010.**(Convocation fee sent by Cheque/ M.O. will not be accepted)**
Please superscribe the envelopes as “CONVOCATION 2010”
- 3 The **convocation will be held on 16.10.2010** in the Convocation Pandal, at JNU Campus from 10:00 AM onwards. The students are requested to report at 8:30 AM.
- 4 Pre-convocation **rehearsal will be held on 15.10.2010 in the Convocation Pandal, from 3:00 PM** onwards. It is mandatory for all candidates receiving the degree at the convocation to be present in person at the rehearsal.
- 5 The prescribed **costumes will be delivered to the candidates on 16.10.2010 from 8:00 AM**. A security amount of Rs 600/- (refundable) has to be deposited.
- 6 The costumes will have to be **returned by the candidates after the Convocation ceremony on 16.10.2010** by 7:30 PM. In case, the costume is damaged, the cost will be borne by the candidate.
- 7 All candidates receiving their degrees in the convocation will occupy their seats at least one hour prior to the scheduled time. Candidates coming late may not be permitted entry into the pandal.
- 8 All students are required to pay due regard to formality and uniformity in their dress. **Female students have to wear sarees. Male students** have to wear a formal dress like **full shirt, trousers and black shoes /or suit**.
- 9 As the academic procession enters the pandal, all present will rise and remain standing until members of the procession have taken their seats.
- 10 After the Directors of the school concerned have read out the names of the candidates of a branch/ discipline the candidates belonging to that branch /discipline will remain standing, till the Chancellor confers upon them, the degree.
- 11 After the declaration the Convocation closed, all present in the pandal will remain standing till the National Anthem is sung and the procession leaves the pandal.
- 12 Official photographers of the University will be responsible to take Graduates’ photographs during the Convocation Ceremony.
- 13 During the Convocation Ceremony the mobiles should be on silent mode. Use of Camera during the Ceremony is not permitted.
- 14 For further **enquiries or assistance, please contact the following Incharges** of the respective programmes:

Programme	Name of concerned person	Email ID	Contact number
Management (MBA/PGDM/Ph.D)	Prof. Rajesh Mehrotra	convener_mba@seedlingacademy.com	0141-3063431
Life Sciences Ph.D Life Sciences/ M. Sc. Biotechnology/ Microbiology/Biochemistry / Biotechnology (Int) / B.Sc.	Prof. P.L. Swarnkar Prof. D.S. Bhatia	convener_lifesciences@seedlingacademy.com	0141-3063430 0141-3028942
Education (B. Ed./M.Ed./Ph.D.)	Prof. Kamla Vashishth	convener_education@seedlingacademy.com	0141-3063411
Computer Sciences (B.Sc. IT / MCA)	Prashant Sahai Saxena	convener_mca@seedlingacademy.com	09351288071
B.Com / BBA	Prof. K.S. Gupta		09352088033
M.Pharm / Ph.D	Dr. B. Shrivastava	convener_pharmacy@seedlingacademy.com	09829331334

(REGISTRAR)